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AIIM

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Certified Information Professional



QUESTION: 88

Which type of organizational search technique crawls directories, disparate repositories and websites, and extracts content to form a searchable index?

- A. Enterprise
- B. Boolean
- C. Vertical
- D. Faceted

Answer: A

QUESTION: 89

Three organizations are collaborating on a project. The project has a distributed information architecture where information is distributed across many systems hosted by the different organizations. The team developed a list of system URLs and frequently-accessed information, but many team members still cannot readily locate information. The project manager asked the information manager to recommend a quick and relatively inexpensive solution that allows all team members to find information more easily. The information manager's recommended solution is to

- A. Use a standard taxonomy for all systems.
- B. Develop a web portal for the project team.
- C. Develop a federated search strategy that will integrate all systems.
- D. Move all information to one Enterprise Content Management (ECM) system.

Answer: B

QUESTION: 90

An organization uses capture technology to implement scan and index stations. Which of the following best describes the movement of scanned images to the index stations?

- A. Workflow
- B. Business process management (BPM)
- C. Routing
- D. Systems integration

Answer: C

QUESTION: 91

Which of the following can be used to extract text from digital documents?

- A. Optional text capture (OTC)
- B. Optical mark recognition (OMR)
- C. Optical character recognition (OCR)
- D. Digital text extraction (DTE)

Answer: C

QUESTION: 92

Unstructured information differs from structured information because it is (Choose 2)

- A. Composed of various formats and degrees of repeatability.
- B. Not always text based and can be made of any media type.
- C. Typically composed of numeric transactions and database records.
- D. Made up of data types that are repeated continually.

Answer: A, B

QUESTION: 93

Knowledge that is in people's heads is referred to as

- A. Implicit
- B. Tacit
- C. Explicit
- D. Extraneous

Answer: B

QUESTION: 94

A common test to assess an objective is to ensure that it is SMART, or

- A. Satisfactory, measurable, achievable, rational, and testable.

- B. Sustainable, mandatory, acceptable, reachable, and time-bounded.
- C. Specific, measurable, achievable, relevant, and time-bounded.
- D. Sustainable, mandatory, acceptable, reachable, and testable.

Answer: C

QUESTION: 95

What is the best option for notifying mobile users with limited-fidelity screen devices about content changes from an Enterprise Content Management (ECM) repository?

- A. Podcast
- B. Text message
- C. Voice mail
- D. Mashup

Answer: B

QUESTION: 96

While an information integration program lead is presenting a business case to executive leadership, the lead notices that meeting participants appear to be either disengaged or frustrated. Upon quick mental review, the lead is sure the presentation is crisp and contains all the elements of an effective business case: objectives, alternatives, preferred option, and rationale. However, the lead realizes that it would have been better to (Choose 2)

- A. Encourage open-mindedness by delivering the presentation in a social setting.
- B. Include extensive technical research and schematics in the presentation.
- C. Obtain better insight into company priorities and map the material to them.
- D. Cultivate buy-in through discussion and dialog while preparing the case.

Answer: C, D

QUESTION: 97

Which of the following is a key benefit of metadata?

- A. It is used specifically for electronic records management.
- B. It determines retention value.
- C. It supports and ensures the evidential value of records.

D. It ensures transparency in an organization.

Answer: C

QUESTION: 98

The ability to identify and document the lineage of each requirement, including its derivation, allocation, and relationship to other requirements is known as requirements

- A. Validation
- B. Management
- C. Verification
- D. Traceability

Answer: D

QUESTION: 99

The first step in a Change Management process is to identify

- A. The affected stakeholder(s).
- B. Reason for change(s).
- C. Other impacted systems and resources.
- D. The time frame for implementing the change.

Answer: B

QUESTION: 100

Which strategy is most efficient at yielding accurate results from a search based on a litigation hold?

- A. Identifying information in databases
- B. Retrieving information from off-site storage facilities
- C. Evaluating email and electronic systems
- D. Developing search parameters

Answer: D



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